 <p>AL-MAHDI ISLAMIC CENTER مركز الإمام المهدي الإسلامي</p>	<h2>Rules and Guidelines for Al-Mahdi Islamic Center Cemetery</h2>	<p>Issue Number: 1.1</p> <p>Issue Date: 10/13/2022</p> <p>Pages: 1-5</p>
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In the name of ALLAH, the Most Gracious, the Most Merciful

Purpose:

These Rules and Guidelines are drawn up by Al-Mahdi Islamic Center Cemetery to ensure the proper operation of Al-Mahdi Islamic Center Cemetery. Only, Al-Mahdi Islamic Center Cemetery reserves the right to amend these rules and guidelines with the approval of the Board of Trustees of Al-Mahdi Islamic Center.

1. Al-Mahdi Islamic Center in Nashville has 200 Burial Slots purchased at **Harpeth Hills Memory Gardens Funeral Cemetery** located at: **9090 TN-100, Nashville, TN 37221**.
2. Al-Mahdi Islamic Center Cemetery is registered at the main cemetery (Harpeth Hills Cemetery) under the name of Al-Mahdi Islamic Center. Accordingly, it follows the center administratively and organizationally. The Center refers to it as: Al-Mahdi Islamic Center Cemetery, while **Harpeth Hills** cemetery refers to it as Al-Mahdi Garden, which undertakes to maintain the cemetery for life.

Rules and Guidelines:

3. Al-Mahdi Islamic Center Cemetery is dedicated **only** to the burial of dead Muslims.

The decision as to whether a deceased person was a Muslim, shall be made based on the testimony of the surviving relative/family members requesting the burial and/or on the testimony of members of the Muslim community. Al-Mahdi Islamic Center Cemetery or their designee reserves the rights to make the final determination.

4. Al-Mahdi Islamic Center Cemetery has its own bank account, which is also registered, under the name of Al-Mahdi Islamic Center with bank or America. All funds collected from donations to the cemetery, or the sale of graves are deposited to the cemetery account (To buy more burial slots) and are not disposed of otherwise.

**Bank of America
Al-Mahdi Islamic Center
Account # 4440 2155 2423**

5. All procedures such as: washing, shrouding, praying and burial are carried out in accordance with Islamic law and by authorized persons chosen by Al-Mahdi Islamic Center Cemetery.



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6. The family/or the responsible person shall first notify Al-Mahdi Islamic Center Cemetery of their wish to bury their deceased loved one at the cemetery. Thereafter, the relatives of the deceased shall give the name and address of the main cemetery (Harpeth Hills Cemetery) to the hospital that currently keeps the deceased, as indicated in paragraph (1). Then, the hospital will contact and coordinate with the main cemetery to receive and transfer the body of the deceased.
7. Harpeth Hills, the Main Cemetery, handles the transportation of the body of the deceased from the hospital to Harpeth Hills Cemetery, for a maximum distance of 75 miles. After that, the body of the deceased is kept in the mortuary until the burial procedures.
8. Harpeth Hills Cemetery will set an appointment with both, the family/ or the responsible person of the deceased and a representative of the center or the cemetery to come to the main cemetery to choose the grave to be purchased, pay the fees and to select a day and time of burial.
9. The burial date and time will be set as soon as possible and according to the main cemetery burial schedule. ***Please note that the main cemetery may charge more for burial on Sundays and public holidays.***

Cost and Fees:

10. Harpeth Hills Cemetery will not proceed with the burial procedures unless a full payment of burial fees has been received in advance.
11. Al-Mahdi Islamic Center Cemetery will charge for the burial slot (see paragraph 12-B) only to purchase additional graves in the future to have a decent burial place for our loved ones.
12. The total burial cost is **\$8,500** to be paid directly upon purchasing the grave and signing the burial authorization, and as follows:
 - A- **\$4,500** (amount may vary based on materials/services provided) to be paid in advance to Harpeth Hills Cemetery.
 - B- **\$4,000** to be paid in advance to Al-Mahdi Islamic Center Cemetery (fees for 1 Burial Slot and the Islamic burial services and supplies).



AL-MAHDI ISLAMIC CENTER
مركز الإمام المهدي الإسلامي

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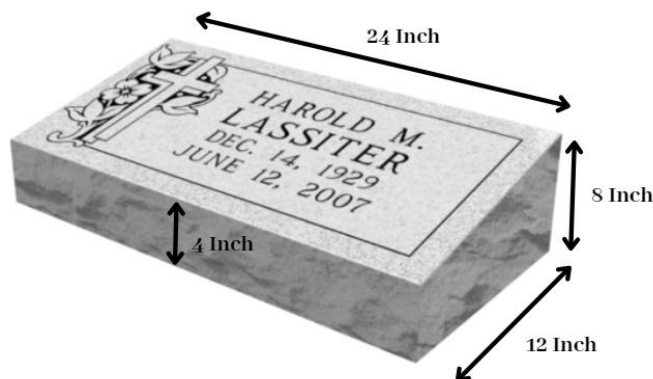
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Headstone:

13. A basic Headstone, which is described below can be purchased from Harpeth Hills Cemetery for an **extra cost of \$250** and will include: -

- The Headstone size is (12 inches wide x 24 inches long x 4/8 inches thick).
- A short verse from the Holy Quran in Arabic.
- The name of the deceased in both English and Arabic.
- The birth /death dates in English only.
- We recommend coordinating with the management of the center regarding the design/writing on the Headstone to ensure the unity and accuracy.
- For a different shape/size of a Headstone please coordinate with Harpeth Hills Cemetery (additional costs **WILL** apply).
- **The management of Harpeth Hills Cemetery is solely responsible for the preparation, word carving and the installation of the Headstone. Therefore, the family of the deceased should coordinate with them directly and not to refer to Al-Mahdi Islamic Center Cemetery or the center on this matter.**

(Basic Headstone Sample)



(Basic Headstone Design Sample)



Duties and Rights:

14. Everyone must maintain public order in the cemetery, and it is strictly forbidden:
 - Lighting candles and incense to avoid fires.
 - Adding a fence, cage, or specific building.
 - Placing flags or pictures above or around the grave, except for what is placed on the headstone.
 - Leaving waste, such as empty water bottles, bags, etc.

15. Any Muslim to whom Paragraph 3 above applies to has the right to purchase one or more burial slot for himself or his first-degree family members.

16. The burial slot(s) location is determined in coordination with Al-Mahdi Islamic Center Cemetery Administration.

17. The buyer is not entitled to sell his purchased burial slot(s) or gift it to someone who is not a member of his first-degree family, as in paragraph (15) above, except with the approval of Al-Mahdi Islamic Center Cemetery.

18. The buyer has the right to donate or sell his purchased burial slot(s) to Al-Mahdi Islamic Center Cemetery and only at the purchase price if he/she so desires.

19. If the deceased was a child and no older than 3 years old, Harpeth Hills Cemetery may waive some charges, However, the family of the deceased must pay full price to Al-Mahdi Islamic Center Cemetery for purchasing the burial slot.

20. The burial cost prices set out in paragraph 12 above, may increase depending on Harpeth Hills Main Cemetery Administration law or Al-Mahdi Islamic Center Cemetery law.

21. In addition to these rules and guidelines, everyone is required to comply with the Harpeth Hills Main Cemetery guidelines and Law.



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Affirmation:

I _____ (**print full name**) as the next of kin or legal representative of the deceased have read the Al-Mahdi Islamic Center Cemetery Rules and Guidelines and agree to comply with them. I also agree to comply with any future rules and guidelines, which may be set forth by the Al-Mahdi Islamic Center Cemetery or any government agency.

As the next of kin or legal representative of the deceased, I am also responsible to have other members of the deceased family/relatives to comply with all the Al-Mahdi Islamic Center Cemetery rules and guidelines at present and in the future.

Signed: _____ **Date:** _____

Relation to the Deceased: _____ **Phone** _____

Name of the Deceased: _____

Al-Mahdi Islamic Center Cemetery Representative:

Name: _____

Signed: _____ **Date:** _____